



## COVID-19 Response & FAQs

*To our Camp Fire Community,*

*With the health and safety top of mind for our employees, the youth and families we serve, and the general public, Camp Fire Inland Northwest is taking steps to minimize the spread of COVID-19. Our leadership team continues to regularly review and follow directives from the WA Department of Health and other government agencies. Ultimately, we find our core values guiding us through the evolving and uncertain situation with COVID-19.*

*On March 18, the entirety of our full-time staff began working remotely. All Camp Fire Programs have been postponed until further notice in support of the "stay at home" order issued by Washington State Governor, Jay Inslee.*

*We hope that the FAQs below help answer some of your initial questions, please reach-out with additional questions.*

### FAQs

#### **Is the Camp Fire Inland Northwest office open?**

Our physical office in the Spokane Valley is closed March 18-until further notice. However, staff will continue to work remotely Monday - Friday 8:00 a.m.– 5:00 p.m.

#### **Who do I contact with general questions during this time?**

For general questions please email [campfire@campfireinc.org](mailto:campfire@campfireinc.org) or call our main line 509.747.6191.

#### **Who do I contact with camp program questions during this time?**

The best way is to email [campfire@campfireinc.org](mailto:campfire@campfireinc.org) or call our main line 509.747.6191.

#### **I have an in-person meeting scheduled with Camp Fire Inland Northwest. Are those being held?**

We will not hold in-person meetings while the office is closed, instead we will be moving meetings to video or conference call. Nonessential meetings will be rescheduled. Feel free to reach out to the person you're scheduled with or know that our staff will be reaching out regarding meeting

adjustments.

### **Are in-person youth programs being held?**

Following the State recommendations, all youth programming is cancelled until further notice. This includes:

- Spring Break camp (April 6-10)
- Club Meetings
- Club Events
- Volunteer Events

### **What if a youth program is cancelled that required a fee to attend?**

This currently impacts Spring Break camp. An email was sent to all registered families as well as outreach by the Finance Director. If you have not received these communications, please contact us by emailing [financedirector@campfireinc.org](mailto:financedirector@campfireinc.org)

If Camp Fire must cancel a program for any reason, a full refund will be issued if we cannot place your child in an alternative program.

### **What can I expect for summer camp?**

Summer camp is a highlight of the year for everyone – campers, parents and our staff! Like you, we are hoping COVID-19 response will not impact our summer camp schedule or registrations.

We will continue to monitor and provide updates for our summer camp programs as we know more. We will update this document and communicate directly with registered families in the event of program adjustments.

Please add both [campfire@campfireinc.org](mailto:campfire@campfireinc.org) to your contact/safe list to ensure you receive these updates. If you believe you have unsubscribed, email us at [campfire@campfireinc.org](mailto:campfire@campfireinc.org) and we'll help you re-subscribe.

### **What is the status of Camp Fire Inland Northwest community & board events?**

We deeply value the opportunity to connect our supporters to the impact and value of nature-based learning and environmental education programs for Inland Northwest youth, and will be making appropriate adjustments to upcoming events through the month of April.

We are following the guidelines from the Washington State Governor and Health Department to stay home and engage in NO gatherings. We continue to assess this ever-evolving situation and will communicate the reinstatement of any events scheduled through the month of April as soon as we are able.

**What if I have questions about event cancellations?**

Visit our Upcoming Events page for the most up-to-date event information, cancellations or adjustments. Please email [campfire@campfireinc.org](mailto:campfire@campfireinc.org) with additional questions or concerns.

*We want to share our sincere gratitude for families and donors who are reaching out to share your concern and dedication to our team and programs. It is clear this situation will have some impact on our services and finances – as with many organizations and businesses. In this uncertain time, we are thankful for your continued support of our mission and the youth we serve.*

*Thank you,*

*Camp Fire Inland Northwest*