



**Chartered
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March 25, 2020

Re: June examinations to be postponed

Dear Candidate,

As you will be aware, the official advice on the coronavirus (COVID-19) outbreak in many countries is now to avoid gatherings of people or to restrict them entirely. Like all organisations, we are making difficult decisions to adapt to the situation.

Having consulted with our international divisions and reviewed a range of potential options for continuing our June examinations, we have concluded that none can be implemented in a satisfactory manner to accommodate our candidates located in Canada, the US, India and throughout the Caribbean. For this reason the decision has been taken to postpone all our examinations in June 2020. We do not take this decision lightly, but in these exceptional times our primary aim is the safety and well being of our candidates.

We are currently still planning for our November examinations to go ahead as scheduled. If you have registered for the June 2020 exam session then we will automatically transfer your entry to the November session. The live webinars for the Interpreting Financial & Accounting Information, Development of Strategy and Boardroom Dynamics will continue as scheduled. The assignments associated with Risk Management can continue to be submitted for marking/commentary.

This is a great opportunity for those of you who were thinking of writing in June but were unsure if you would have the time to prepare. Signing up for an exam now will provide you with additional time to prepare and you can take advantage of the resources available for the new modules. This will also provide an opportunity for those of you who have attempted Corporate Law or Corporate Secretarial Practice to simply pay a resit fee to write them in November.

If you do plan to write exams in November 2020, in light of the current environment, we intend to relax some of the restrictions on a one-time basis to our exam process introducing more flexibility for candidates who were registered to write June exams. In November 2020, you will therefore be allowed to write up to three examinations. In addition, we will also offer the option of sitting a combination of your remaining Part One and Part Two modules.

We wish all our candidates well and want to assure you we are still here to support you during these difficult times. Should you want to get in touch directly we would encourage you to do so by e-mail at david@charteredsite.com or by calling (613) 595-1151/ 1 (800) 501-3440.

Yours in governance education,

David Miriguay
Director of Education