

Course voucher scheme

CPD COURSE VOUCHERS 2020

Electronic only - five vouchers for £325 +VAT

BBH COURSE VOUCHER SCHEME

Pre-purchased electronic course vouchers are available for BBHSCA members who want to book and pay for courses either online, over the telephone.

The electronic vouchers are released in October each year and represent a saving of £30 per delegate per half-day course. A set of five vouchers costs £325 + VAT and can be purchased at icaew.com/bbhcoursevouchers, by calling the Events Information Team on +44 (0)1908 248 159 or completing and returning the form on page 2 as directed. These vouchers are valid for a maximum of 18 months and can be used for courses up until 31 March of the following year.

CONDITIONS OF SALE

1. The scheme is open to all members of the Beds, Bucks & Herts Society of Chartered Accountants (BBHSCA).
2. Vouchers are accepted for all BBHSCA half-day courses unless otherwise specified.
3. The 2020 course vouchers are available for purchase from 1 October 2019 and are valid for all half day courses held between 1 October 2019 and 31 March 2021.
4. Submit one voucher for each half-day place booked either online, over the telephone or on the completed booking form. We will assume vouchers are submitted with the authority of the original purchaser.
5. The voucher will be recognised as payment for a course and is subject to the same booking conditions ie, 14 days notice of cancellation is required without forfeit of the voucher.
6. If we receive cancellation 14 days before the course, the voucher will be reinstated and no financial refund will be given.
7. Change of name for the individual attending will be permitted without penalty.

HOW TO BUY ELECTRONIC CPD COURSE VOUCHERS

To purchase using a credit or debit card visit icaew.com/bbhcoursevouchers. You will be issued with a unique code that can be redeemed against five half-day places on BBHSCA courses either online, over the telephone. If you prefer to buy electronic vouchers by cheque, please photocopy the form on page 2 and return as directed.

Alternatively, while booking a course online at icaew.com/bbhevents part of the booking process will include an opportunity to purchase electronic vouchers.

You can buy electronic vouchers for future use, selecting your courses at a later date.

For more information, contact:

Events Information Team
ICAEW
PO Box 6083
Milton Keynes
MK10 1PG UK

T +44 (0)1908 248 159
E events@icaew.com
icaew.com/bbhevents

or

BBHSCA Office
Kim Shield
ICAEW Regional Executive
BBHSCA
Jackson House Meadowcroft Business Park Pope Lane,
Preston, Whitestake
PR4 4BA

T + 44 (0)1223 654 682
E bbhsca@icaew.com

Order form for 2020 BBHSCA electronic course vouchers. Please photocopy this form and print in block capitals.

PURCHASING COURSE VOUCHERS

I have read and understood the Conditions of Sale on page 1.

Please supply _____ sets of 5 electronic voucher codes @ £325 + VAT (£390 including VAT).

Each unique code can be redeemed against five half-day places on BBHSCA courses booked online or over the telephone or using the booking form

I enclose a cheque payable to BBHSCA for £ _____.

Name of contact _____

Firm/company _____

Address _____

Postcode _____

Country _____

Telephone _____

Email _____

TO PAY BY CREDIT OR DEBIT CARD

Book online at [icaew.com/bbhevents](https://www.icaew.com/bbhevents). Course vouchers can be purchased at [icaew.com/bbhcoursevouchers](https://www.icaew.com/bbhcoursevouchers)

USING YOUR PERSONAL INFORMATION

The protection of personal privacy is an important concern to ICAEW. Any personal data collected will be treated in accordance with current data protection legislation.

We will use your personal data to deliver your inclusive student services including: advice, awareness, assessment, CABA eligibility, communication, examinations, networking, products, quality, regulation, research, services, training and to administer your membership account. Any documents submitted as part of your registration may be checked with the issuing authority to ensure their authenticity.

In order to meet our student obligations to you we may share relevant personal data with communities, faculties, local groups, district & student societies, your employer, regulatory bodies and with external assessment, training and examination partners.

For more information about our data protection policy please go to [icaew.com/dataprotection](https://www.icaew.com/dataprotection)

Send completed form with remittance to:

Events Information Team
ICAEW
PO Box 6083
Milton Keynes
MK10 1PG UK

BBHSCA OFFICE USE

Voucher numbers _____

Date issued _____ DD MM YY
