

Code of Conduct Policy

Effective Date	1/12/19
Date Approved	1/12/19
Authored By	Board Policy Committee (April 2018) per CaPE
Authorized By	Corporate Board
Bylaws Reference	

Definitions

Prohibited Conduct: includes, but is not limited to:

1. All forms of student academic dishonesty, including but not limited to cheating, fabrication, facilitating academic dishonesty, and plagiarism.
2. Endangering, threatening, or causing physical harm to any OLLI-UA member or instructor, the community at large, or to oneself, or, causing reasonable apprehension of such harm or engaging in conduct or communications that a reasonable person would interpret as a serious expression of intent to harm.
3. Forgery, falsification, fabrication, unauthorized alteration, or misuse of documents, records, or identification, including, but not limited to, electronic software and records; or misuse, theft, misappropriation, destruction, damage, or unauthorized use, access, or reproduction of property, data, records, equipment or services belonging to the university or belonging to another person or entity.
4. Unauthorized presence in or unauthorized use of university property, resources, or facilities, or any property, resources or facilities the university has leased, rented, or secured for an OLLI-UA activity.
5. Unauthorized access to, disclosure of, or use of any document, record, or identification, including but not limited to, electronic software, data, and records.
6. Interfering with or disrupting OLLI-UA-sponsored, university-sponsored, or community-sponsored activities, including but not limited to classroom related activities, studying, teaching, research, intellectual or creative endeavor, administration, service or the provision of communication, computing or emergency services.

Disruptive behavior includes conduct that materially and substantially interferes with or obstructs the teaching or learning process in the context of a classroom or educational setting, or which interferes with the ability for normal business, operational, or recreational activity to occur. This includes conduct that distracts or intimidates others in a manner that interferes with instructional activities, fails to adhere to an instructor's appropriate classroom rules or instructions, or interferes with the normal operations of OLLI-UA or location of an OLLI-UA activity.

Civil expression of disagreement, during times when the instructor permits discussion, is not in itself disruptive behavior and is not prohibited.

Examples of disruptive behavior for in-person classes include, but are not limited to:

- Repeated tardiness
- Repeatedly entering, leaving or moving around the classroom
- Electronic devices going off in class
- Making or receiving personal phone calls or text messages during class
- Yelling
- Use of abusive or insulting language or repeated profanity
- Use of aggressive or threatening language
- Unsolicited conversation
- Repeatedly interrupting the instructor or other students
- Aggressive body movements
- Invading someone's personal space
- Actions that violate standards of behavior established by the class instructor

7. Stalking (as defined in the [University of Arizona Student Code of Conduct](#), section E (19)), or engaging in repeated or significant behavior toward another individual, whether in person, in writing, or through electronic means, after having been asked to stop, or doing so to such a degree that a reasonable person, subject to such contact, would regard the contact as unwanted.

8. Engaging in discriminatory activities, including harassment and retaliation, as prohibited by applicable law or [University of Arizona Nondiscrimination and Anti-Harassment Policy](#).

9. Sexual misconduct, including sexual harassment, as defined in the [University of Arizona Student Code of Conduct](#), section E (18).

10. Use, possession, display, or storage of any weapon (as defined in the [University of Arizona Student Code of Conduct](#), section E(25)), dangerous instrument, explosive material or device, fireworks, bomb-making materials or dangerous chemical on university property, at a university sponsored activity or in violation of law or university policy, is not permitted, with the following exception: Subject to A.R.S. § 12-781 and other applicable law, a person may lawfully transport or lawfully store a firearm that is both 1) in the person's locked and privately owned motor vehicle or in a locked compartment on the person's privately owned motorcycle, and 2) not visible from the outside of the motor vehicle or motorcycle, although the university may require that vehicles transporting or storing firearms be parked in alternative parking as described in A.R.S. § 12-781.

11. Photographing, videotaping, filming, digitally recording, or by any other means secretly viewing, with or without a device, another person without that person's consent in any location where the person has a reasonable expectation of privacy, or in a manner that violates a reasonable expectation of privacy. This section does not

apply to lawful security or surveillance filming or recording that is authorized by law enforcement or authorized university officials.

12. Commission of any offense prohibited by state or federal law, local ordinance or university policy. Any attempt to commit or conceal an act of misconduct prohibited by these rules is subject to sanctions to the same extent as completed acts.

Policy Purpose

Programs at OLLI-UA strive to address the intellectual, personal, social, and ethical development of the individual. The educational process is ideally conducted in an environment that encourages reasoned discourse, intellectual honesty, openness to constructive change, and respect for the rights of all individuals. Self-discipline and a respect for the rights of others in the community are necessary for the fulfillment of such goals. The OLLI-UA Code of Conduct is designed to promote this environment.

The OLLI-UA Code of Conduct sets forth the standards of conduct expected of members who choose to participate in OLLI-UA programs.

Current Policy Statement

OLLI-UA participants shall conduct themselves according to this Code of Conduct. Engaging in Prohibited Conduct as described in Definitions above may result in OLLI-UA deciding, in its sole discretion, to remove a member from an OLLI-UA program.

Responsible Parties

- Campus Conduct Panel
- Campus Councils
- Director of Continuing and Professional Education

Implementing Procedure