**On-Line REGISTRATION STEPS for *AIA Friday Nite Basketball***

**First Time Registering On-Line with *Friday Nite Basketball?***(i.e. a New Customer)

1. You will need to **Register for an Account.**
2. As the parent or guardian, you are considered the Account Holder, but your name will also appear as the first participant.
3. Click on **Add Participant** to add your child.
   1. If registering more than one child, each child will have to be added by clicking on Add Participant.
   2. Each child will also have to be registered separately (similar to filling out a registration form for each child).
   3. Once payment for the first child is processed, scroll to the bottom and click on the Back button; it will bring you back to the beginning to register the next child.
4. Once you’ve added your child, additional information needs to be filled out: Parent Info, Player Info, Emergency Contact, T-shirt size, etc.

1. When you’ve come to the end of this section, click on Add to Cart.
2. A basketball and t-shirt are part of the registration fee. If you already have a basketball you can opt-out and the registration fee will be at a reduced rate. You will need to choose the appropriate size. The t-shirt and basketball will be at the gym on the first night.
3. The Disclaimer Form needs to be signed.
4. And finally… credit card payment.
5. You have completed the registration process. You will receive a registration confirmation and a “Frequently Asked Questions” (FAQ) sheet by email.

**Already Have an Account?** (i.e. a returning *Friday Nite Basketball* player)

1. Click on Login to Existing Account.
2. Register your child by clicking on their name, or if registering a new child, click on Add Participant.
3. If registering a previous participant, their details will come up from last year. Review and update information, if necessary.
4. Then follow number 6-10 above.