

**Tuition Assistance:** If you believe you may qualify for tuition assistance, please speak with the Campus Coordinator **before** you complete the online registration process. You will need to create an account in order for the tuition assistance to be applied. The discount will be applied to your online account, so please do not proceed with registration until you have received confirmation from the Campus Coordinator that your discount has been applied. Refunds will not be given to those who register prior to their account being marked with their tuition assistance discount.

## **Co-Curricular Financial Aid Policy**

Financial aid for Athenaeum and Homework Club is given based on the Free and Reduced Lunch application.

**For returning families:** Your financial aid award status from the previous school year will remain active through the September 1<sup>st</sup> billing cycle. At some point before September 15<sup>th</sup>, the application for the current school year must be completed for the Free and Reduced Lunch at mymealtime.com. Any families who do not complete the application for the current year by September 15<sup>th</sup> will be charged full tuition beginning October 1<sup>st</sup>. Refunds will not be given for applications submitted after September 15<sup>th</sup>. Families are responsible to notify the Co-Curricular billing department of applications submitted after September 15<sup>th</sup>. Accounts will then be marked with the new aid status for the upcoming billing cycle.

**For new families:** Once an application has been submitted, families intending to enroll their student(s) in Athenaeum or Homework Club need to create an account on Configio. Next, they will email the Co-Curricular Campus Coordinator to let them know that they created the account and applied for financial aid. Once the application is processed, the Campus Coordinator will verify the discount level and mark the account accordingly. The family will then be notified that they can register at their convenience and their financial aid discount will automatically apply to their cart.

The Free and Reduced Lunch application for the 2020-2021 school year will not be available until after July 1<sup>st</sup>. Families seeking financial aid may wait until the application becomes available to apply and subsequently register for Athenaeum or Homework Club, or they may accept a preliminary discount level based on the Financial Aid Request form. Should a preliminary discount level be given, to certain terms and conditions there must be agreement. Please contact the Campus Coordinator for this agreement form.

**For mid-year changes:** If applying for a mid-year financial aid status change, families are responsible to notify the Co-Curricular billing department of the change in order for it to be applied to their account for future recurring billing.

There may also be circumstances in which the Co-Curricular billing department is notified of a status change through mymealtime.com or the school administration. In these cases, the family will be notified by the Co-Curricular billing department that the change has been marked on their account and will go into effect for the next billing cycle.

Families who qualify for Free Lunch will receive a 75% discount off Athenaeum/Homework Club tuition. Families who qualify for Reduced Lunch will receive a 50% discount off Athenaeum/Homework Club tuition.