

### **Co-Curricular Financial Aid Policy**

*If you believe you may qualify for Financial Aid, please read the full Financial Aid Policy below and follow the steps BEFORE you complete registration for Athenaeum or Homework Club. Please note that Financial Aid for Athenaeum and Homework Club must be applied manually by the Co-Curricular Billing Specialist. If you do not see a Financial Aid discount applied to your cart prior to checkout, do not process payment and [contact the Billing Specialist before proceeding](#).*

Financial aid for Athenaeum and Homework Club is given based on the Free and Reduced Lunch application [which can be found at mymealtime.com](#).

**For returning families:** Your financial aid award status from the previous school year will remain active through the September 1<sup>st</sup> billing cycle. At some point before September 15<sup>th</sup>, the application for the current school year must be completed for the Free and Reduced Lunch at mymealtime.com. Any families who do not complete the application for the current year by September 15<sup>th</sup> will be charged full tuition beginning October 1<sup>st</sup>. Refunds will not be given for applications submitted after September 15<sup>th</sup>. Families are responsible to notify the Co-Curricular billing department of applications submitted after September 15<sup>th</sup>. Accounts will then be marked with the new aid status for the upcoming billing cycle.

**For new families:** Once the Free and Reduced Lunch application has been submitted, families intending to enroll their student(s) in Athenaeum or Homework Club need to create an account on Configio then email the Billing Specialist to communicate their request for financial aid. Once the Free and Reduced Lunch application is processed, the Billing Specialist will verify the discount level and mark the account accordingly. The family will then be notified that they can register at their convenience and their financial aid discount will automatically apply to their cart.

The Free and Reduced Lunch application for the 2021-2022 school year will not be available until **after July 1<sup>st</sup>**. Families seeking financial aid may wait until the application becomes available to apply and subsequently register for Athenaeum or Homework Club. Refunds will not be given to families to register for Athenaeum/ Homework Club prior to applying and qualifying for financial assistance.

**For mid-year changes:** If applying for a mid-year financial aid status change, families are responsible to notify the Co-Curricular billing department of the change in order for it to be applied to their account for future recurring billing.

There may also be circumstances in which the Co-Curricular billing department is notified of a status change through mymealtime.com or the school administration. In these cases, the family will be notified by the Co-Curricular billing department that the change has been marked on their account and will go into effect for the next billing cycle.



Families who qualify for Free Lunch will receive a 75% discount off Athenaeum/Homework Club tuition. Families who qualify for Reduced Lunch will receive a 50% discount off Athenaeum/Homework Club tuition.